

Monadnock Regional School District
Finance/Facilities Committee Meeting Minutes
May 12, 2020
ZOOM Virtual Meeting, Swanzey, NH

Members Present: Winston Wright, Betty Tatro, Colleen Toomey, Dan LeClair and Scott Peters. **Absent:** B. Bohannon and Eric Stanley.

Also Present: L. Witte, Superintendent, Janel Morin, Business Administrator, D. LaPointe, Director of Buildings and Grounds and Laura Aivaliotis, Recording Secretary

1. **Public Comments:** There were no public comments.

2. **Motion to accept the April 28, 2020 Fin/Fac. Committee Meeting Minutes:**

MOTION: C. Toomey **MOVED** to accept the April 28, 2020 Fin/Fac. Committee Meeting Minutes as presented. **SECOND:** D. LeClair. **VOTE:** Unanimous for those present. **Motion passes.**

3. **Finance Report:**

a. **Monthly Expense Report:** J. Morin had provided the Monthly Expense Report to the committee members. She explained there is 1.5 million remaining in the budget, unencumbered. She does anticipate a surplus but the number is different from the last report because the transportation for Fall and Winter sports and field trips was not added in. There were 112 invoices. The current surplus number is correct but there are still items coming in that will draw that amount down. J. Morin explained there are a few transfers that will go to the Board instead of this committee as discussed. **W.Wright arrives.** C. Toomey asked if there are savings with transportation due to the remote learning. J. Morin explained we will continue to pay First Student in order to have drivers in the Fall but there will be savings on fuel. There will also be savings on Spring Sports and trips. J. Morin explained the reason for the negative balance at Cutler is due to adding staff because of a reduction in class size. The goal was to transfer the interventionists to teachers but they were not a one for one so additional staff was needed. There was also a need for an additional nurse for a specific student.

4. **Committee Members to attend Budget Committee Meetings:** B. Tatro asked if anyone would be willing to attend and update the Budget Committee on what we are doing. B.Bohannon is the Budget Committee liaison for the Board. S. Peters said he will be at the next Budget Committee Meeting to present the Board goals. W. Wright explained he usually

attends the Budget Committee Meetings. S. Peters would suggest signing up to attend the meetings after A. Hopkins has a meeting schedule.

5. Committee Goals: By August 1: Update or Replace the Elementary Plan: D. LeClair felt that it was best to do one school at a time. W.Wright would suggest moving cautiously with the three contracts being negotiated. He would like to see the contracts passed and have the elementary school article the following year. C. Toomey said we need to continue to work on this. It needs to happen. We spent the funds for K. Barker and the other reports. D.LeClair suggested combining MTC and Cutler, adding the addition and promoting the sale of Cutler. C. Toomey would agree. Troy and Cutler are in the worst shape. The schools need to be addressed. The district will be more appealing to people moving into the district. W. Wright said the sale of Cutler is not guaranteed. J. Morin said the bond is given to the district in a lump sum. You cannot use the funds from the sale of Cutler to go toward the bond but they can go back to the taxpayers. B. Tatro hoped the Cutler School would become the Swanzey Town Hall and Recreation Center.

6. CIP: S. Peters presented a chart to the committee. He said we need to talk about year to year projects if we do 3, 3 year contracts. B. Tatro said she would not suggest 3 contracts with the same expiration. S. Peters suggested B. Tatro presents that information at the next non-meeting. J. Morin explained the quote to pave all of the school parking lots is close to 1 million dollars. It was suggested to have an article for the blueprints and no other large project. S. Peters said the blueprints are bankable. They can be saved for a few years. J. Morin explained we are done paying K. Barker for his services. He did say he is willing to do a follow up meeting at no cost. She would assume anything else the District might want him to attend would be a charge to the District. It was commented that we have the funds for the last large project at the MS/HS which is the removal of the trailers and the tech addition. D. LeClair suggested combining MTC and Cutler with the addition and holding off on the paving at Troy and Cutler. C. Toomey would agree. J.Morin explained there is an interest payment on the bond for the first year which might be FY23 and regular payments the following years. C. Toomey asked if it is better to pave all of the parking lots at the same time or one at a time. W. Wright would question the paving with the construction being done around the SAU and schools. S. Peters would ask the administration for a list of specific projects and estimates for the next meeting and ask D. LaPointe to attend. S. Peters will share his chart he has prepared to work on the CIP. He would suggest a one sheet CIP with some paragraphs to explain. It does not need to be a big book. J. Morin suggested keeping the overview sheet but separate tabs for each individual building. S.Peters would agree but have a one sheet CIP for the

presentation to the Board and the Budget Committee. A solid summary recommendation for the August date. S.Peters said the full K. Barker plan is the CIP detail without the funding. J. Morin explained it is Option 5. D.LeClair asked about the 6th graders coming to the MS/HS. L.Witte explained this is educationally not a good model. It is not effective or developmentally good for the students. The administration will not support that model. J. Morin commented that J. Rathbun and others felt a K-8 is the best model. B. Tatro asked if we do either MTC and Cutler or Troy and Emerson which one first. S. Peters commented that K. Barker had explained the cost of construction increases each year. C. Toomey commented the other towns would have a concern if we do the Swanzey schools first. W. Wright and B. Tatro said that was part of the problem and has happened in the past. W. Wright is concerned with the taxes.

7. Setting next meeting's date, time and agenda: The committee will discuss the following at the next meeting:

1. List of projects from J. Morin and D. LaPointe
2. Sign Up to attend the Budget Committee Meetings
3. Invite K. Barker and have questions ready
4. Policy Book D and Book F (S.Peters explained this is not urgent)

D.LaPointe arrived at the Zoom Meeting but does not have a microphone.

8. Adjourn: MOTION: C. Toomey **MOVED** to adjourn the meeting at 7:06 PM. **SECOND:** W. Wright **VOTE:** Unanimous for those present. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
MRSD Recording Secretary